# Woodinville Toddler GroupWTG Board Meeting Agenda

June 4th – 7:00pm-9:00pm

**Type of Meeting:** Board Meeting

**Meeting Facilitator:** Erin Kinch, WTG President

**Note taker:** Stacy

**Invitees:** Sara Bennier, Amy Flinn, Lesley Clawson, Meg Armstrong, Alicia Wetherbee, Lisa Solier, Connie Resch, Stacy Bowker, Kati Ayres, Jennifer Van Tuyl, Alyssa Nardozza, Jodi Downs

**Snack Volunteer: Erin**

**Class Coordinator Note Taker: none**

**Call to Order**

**Approval of Minutes from Last Meeting – 2 mins**

**Icebreaker**

**Board Housekeeping – *Erin – 5 mins***

* How has it been going?
  + Board Put-Away
  + Board Appreciation Dinner
* Board roster for next year—take a look!

**Calendar**

* August 17th: Celebrate Woodinville Parade
* September 6th: Board Set-Up—required!
* September 9-12 Class Orientation Week
* September 16-19: First Week of Classes
* September 24th: Board Meeting

**WTG Mission – Updates**

**Treasurer’s Report *– Meg – 2 minutes***

* Budget vs Actuals
* Statement of Financial Position
* Next Year’s Budget
* Vote on New Check Signers

***Registration – Lesley – 8 mins***

* 2019/20 Enrollment Update
* ThursdayPM Cancellation
* Twin/Sibling wording on website clarification

**Classrooms/Community Update**

* **Events – *Alicia – 5 mins***
  + Duvall Days
  + Woodinville Parade
* **Marketing – *Lisa – 2 mins***
* **Safety and Facilities**
* **Webmaster *– Connie 5 mins***
  + Google Non-Profit
  + Change of Passwords
* **Secretary – *Stacy***
* **Class Coordinators Reports**

**Thoughts from the Teachers –*Amy and Sara – 5 mins***

* Consider adding a third Toy Cleaner
* Current draft of 2019-2020 Calendar
* Plan to fill new board positions

**New Business – *All Board – 15 mins***

* Official start to a new year!
* Church Lease Renewal
* Snack Volunteers for August
* Upcoming Board Meeting Dates—please vote!
  + August 19th
  + September 24th
  + October 15th
  + November 19th
  + January 21st
  + March 17th
  + April 28th
  + May 19th
* Your new WTG email address
  + Change personal info so that others can contact you
  + **Keep the** [**wtgpresident@gmail.com**](mailto:wtgpresident@gmail.com) **address as the recovery email**
  + Put the Gmail app on your phone
  + **When sending emails, please copy the instructors on every email, every time**
* Add my phone number to your cell phone and call/text if you need anything: Erin Kinch 425-890-7648

**Adjournment**

**Next Meeting:**